

**Community Innovation Partners/Dallas Community School
Minutes for Emergency Board Meeting**

Date December 5, 2019
Location 124 SW Walnut Avenue
Facilitator Wendy Sparks, President

Present

Becki, Vice President
Jeremy, Treasurer
Holly, Secretary
Erin
Scott

Absent

Gene

Staff: Bill Conlon, Director

1. Call to Order at 7:02 pm

2. Discussion and Action to Adopt Consent Agenda and Minutes

Wendy moves to accept as presented. Becki seconds. Motion carries with unanimous vote.

3. HVAC Repair

There was an uneven heating concern in the big room. The filters were checked and heating pipes inspected.

Insert more details from Bill's December 5, 2019 email.

Carbon monoxide monitors are set up throughout the school. No carbon monoxide detected.

The intent is to replace the entire unit. One unit is no longer manufactured. The estimated cost for all three replacements: \$30,000.00. This is a necessary repair and preventative maintenance expenditure.

Jeremy's suggestion: Investigate the real possibility of eliminating the current rooftop unit and replacing with a mini-split system. With mini-splits, the system does not have to be installed all at once; however, if we must rent a crane, it might be our most cost-effective option.

Bill hopes not to close school, that repairs may be postponed until winter break. Portable heaters could be used in the big room until repairs and/or replacements are complete. Staff will donate/lend portable heaters.

Wendy moves to authorize up to \$40,000.00 for emergency repair of HVAC system. Erin seconds. Motion carries with unanimous vote.

4. Adjourned at 7:22 pm until our next meeting....