

**Community Innovation Partners/Dallas Community School  
Minutes for Thursday, September 20, 2018**

**Date:** September 20, 2018

**Location:** 124 SW Walnut Avenue

**Facilitator:** Becki Gann, Secretary (Acting President)

**Secretaries:** Holly Williamson (Acting Secretary)  
Becki Gann (Secretary)

**Present:**  
EJ Fisher, Board Member

**Absent:**  
Scott Burwash, Treasurer  
Gene Henshaw, Board Member

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**Staff:**  
Bill Conlon, Director  
Cheri Reinke, Guide  
Monica McQueen, Communications Director

**Public:**  
Jan Ahrendt  
Wendy Sparks

1. Called to order at 7:16 pm
2. **Public Comment**  
None.
3. **Discussion and Action to Adopt Consent Agenda and Minutes**  
Becki moves to accept as presented. EJ seconds. Motion carries with unanimous vote.
4. **Parent-Teacher Organization (PTO) Update**  
PTO members at their last meeting created a calendar of events and discussed potential fund-raisers.

5. **Director's Report**

The New Family Orientation hosted 70+ participants. Monica's schedule was well-received, and we more than doubled our on-site attendance. A tax exempt status was granted to the building owners; the owners lowered our monthly rent by \$100 as a result.

Michelle Johnstone recently toured the new facility. She was very pleased, said DCS "fills a niche" in the community. At this time, the District asks us for a benchmark of 95% student participation in standardized testing. Michelle informed Bill that Christine Miles of OSBA will re-evaluate DCS for our required annual review. Bill proposed hiring a retired administrator, using a similar template. Next week, Bill and Michelle plan to meet and discuss, among other topics, the pending evaluation.

Next month, when all members are present, Bill would like to present an extra duty contract for Cheri Reinke for her technology services.

**Staff Update: Cheri Reinke**

Cheri and Dawn implemented a new staff training program over the summer for the new guides. Each teacher plays an instrumental part in the success of the program and looks forward to planning the next term. Monica's new schedule is well received by staff and students alike. Including the guides as teachers has proven an incredible asset and, at this time, there are no concerns. Staff as whole feel like family.

6. **Committees Update**

**a. Policies Committee**

This month, we review Sexual Harassment and the Complaint Procedure. Bill provided Board members with printed copies of the policies.

**Policy Committee should note:**

We must update all existing policies to our current address.

**b. New Member Recruitment Committee**

The Board postpones consideration of Jan Ahrendt 's board membership application until next month when (hopefully) all members are present.

7. **Treasurer Report**

Scott was not available to review, but there are no major or unexpected changes. EJ motions to approve the Treasurer's Report. Holly seconds. Motions carries with unanimous vote.

8. Adjourned at 7:42 pm until next board meeting on Thursday, September 20, 2018 at 7:00 pm