Community Innovation Partners/Dallas Community School
Minutes for October 2018

Date: October 18, 2018

Location: 124 SW Walnut Avenue

Facilitator: Becki Gann, Secretary (Acting President)

Secretaries: Holly Williamson (Acting Secretary)
Becki Gann (Secretary)

Present:
EJ Fisher, Board Member

Absent:
Scott Burwash, Treasurer
Gene Henshaw, Board Member

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Gene Henshaw, Board Member

Staff:
Bill Conlon, Director
Andy Johnson, Guide

Public:
Wendy Sparks

1. Called to order at 7:03 pm

2. Public Comment
None.

Board members: Dress up for the next meeting for a new Board photo!

3. Discussion and Action to Adopt Consent Agenda and Minutes
Becki moves to accept as presented. EJ seconds. Motion carries with unanimous vote.

4. Staff Update
Guide Andy Johnson, who teaches sixteen on-site classes, presents: We aren't just developing future leaders; many older students already demonstrate leadership skills among their peers. The staff is very collaborative and supportive of one another and the vision of the school; everyone looks forward to working together.
5. **Board Membership Considerations**
   a. Jan Ehreht withdrew her application due to scheduling conflicts. At Jan’s request, Bill read her letter of withdrawal to the Board.

   b. Scott motions to elect Wendy Sparks to the Board. EJ seconds. Motion carries with unanimous vote. Welcome back, Wendy!

6. **Board Work Session Planning**
The date of our next work session is planned for Saturday, November 10, from 9:00 am to 3:00 pm. Topics include:
   - Current Board Terms
   - Current Board Skill-sets
   - Consideration of Skill Needs for Future Board
   - Defining the Executive Board
   - Openings in the Executive Board, Current and Forthcoming
   - Director Succession Plans
   - Advocacy Plans for Special Needs Students
   - OSBA Evaluation Strategy Review
   - Bylaws Review

7. **Budget Adjustment Requests**
   a. **Consideration of $2,500 Stipend for Technology Services for Cheri Reinke**
      Cheri devotes a portion of her time to overseeing technical operations at our school. The $2,500 stipend will help compensate Cheri for the time she committed and will commit to technical services.

   b. **Consideration in Increase of Hours for Monica McQueen**
      Monica McQueen's contract is slated for her to work 32.5 hours weekly. Now that she teaches on-site classes in addition to her duties as program coordinator, she works more. Bill proposed we officially increase her to 35 hours.

Wendy motions to approve the $2,500 stipend for Technology Services for Cheri Reinke. Gene seconds. Motions carries with unanimous vote.

Wendy motions to approve the increase to in weekly hours worked from 32.5 to 35 for Monica McQueen. Gene seconds. Motion carries with unanimous vote.

5. **Director’s Report**
   - Field Trips are extremely popular this term and are in line with several of our on-site classes! Great job, Monica!
   - The ADA Bathrooms will cost a couple thousand dollars. We may need to secure permits from the City before consideration of bids.
• Last month, the Polk County Itemizer-Observer interviewed families and staff. Bill anticipates that the upcoming article will be positive.
• Kristen Miles of OSBA will conduct our annual review. She performed our evaluation last year, offering many criticisms and comments - some valid, some unfounded. The Board agrees there may be value in a second opinion. We must consider the costs of staff hours. Possibly, our Board could meet with their Board. Another option is for willing and able DCS Board, staff, and families to present to the District Board. Tabled for further discussion at the upcoming work session.
• Group Health Insurance for Staff is in place for those who wish to participate in it.

6. Committees Update
   a. Policies Committee
   Policies reviewed include: Sick time, Family Medical Leave Act, and Criminal Records Checks. Tabled for discussion.

   **Policy Committee should note:**
   *We must update all existing policies to our current address.*

7. Treasurer Report
   Scott reports that there are no changes with the exception of the $40,000 overflow for deposit. Becki motions to accept the September Financials as present. Wendy seconds. Motion carries with unanimous vote.

8. Adjourned at 8:52 pm until our work session on Saturday, November 10, 2018, at 9:00 am.