



Community Innovation Partners/Dallas Community School Agenda for Thursday, September 19, 2019, 7:00 p.m.

Mission Statement:

Dallas Community School is an inclusive public charter school supporting collaborative, standards-based education in a flexible, non-traditional environment.

Vision:

Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

- 1) Call to order**
- 2) Public Comment**
- 3) Discussion and Action to Adopt Consent Agenda and Minutes**
- 4) Review board roles/responsibilities and board meeting process**
- 5) Parent-Teacher Organization Update**
- 6) Treasurer Report**
- 7) Director's Report**
- 8) Start of fiscal year housekeeping Refer to Attachment A: July Meeting Agenda Checklist (action item).**
 - a) Discussion on including fee schedule approval as part of July housekeeping.**
- 9) Pest management plan review (action item)**
- 10) Appointment of a Title 9 Coordinator (action item)**
- 11) Facility Update**
- 12) Budget review**
 - a) Review current budget and possible amendment (action item)**
 - b) Fiscal policy review**
 - c) Designate 2019-2020 finance committee (action item)**
 - d) Review use of allotment funds at end of year (action item)**
- 13) Strategic planning discussion**
- 14) Course fees discussion (action item)**

- 15) Student lesson recordkeeping discussion (action item)**
- 16) Committees Update**
 - a) Policies Committee**
 - b) Board Recruitment Committee**
 - 1. Recruitment update and next steps**
 - 2. Board member background checks: discussion and possible action item**
 - 3. Board handbook revisions**
 - 4. Recruitment process review**
- 17) New Business**
- 18) Adjourn until next board meeting on October 17, 2019 at 7:00 pm**

Attachment A

July meeting agenda checklist

(from http://www.osba.org/Resources/Article/Board_Operations/July_Meeting_Agenda_Checklist.aspx)

School boards must conduct an organizational meeting after July 1 to begin each new fiscal year. In election years, that meeting must occur no later than the last day of July. (ORS 332.040 and 255.335(5)) OSBA recommends the following agenda items, listed with applicable Oregon Revised Statutes.

Organizational meeting agenda checklist:

- Swear in recently elected and appointed directors, who must take an oath of office before assuming duties. Elect the board chair and vice chair. (ORS 332.005(2), 332.040) [[Sample Oath](#)]
- Make sure the following positions are designated:
 - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
 - Business manager or deputy clerk, or both.
 - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
 - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
 - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
 - Legal counsel.
- Determine fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Set a borrowing limit for the custodian of funds.
- Establish dates, time and place of regular monthly board meetings.
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Review status of Local Public Contract Review Board and rules. (ORS 279A.060)
- Under new business:
 - Appoint members of standing committees.
 - Approve personnel changes.
 - Approve contracts for payment. (ORS 332.075(2-3))