

**Community Innovation Partners/Dallas Community School
Minutes for Thursday, August 16, 2018**

Date: August 16, 2018

Location: 124 SW Walnut Avenue

Facilitator: Becki Gann, Secretary (Acting President)

Secretaries: Holly Watkins, Acting Secretary
Becki Gann, Secretary

Present:
Scott Burwash, Treasurer
EJ Fisher, Board Member
Gene Henshaw, Board Member

Staff:
Bill Conlon, Director

1. (After a tour of the facility) Called to order at 7:16 pm
2. **Public Comment**
None.
3. **Discussion and Action to Adopt Consent Agenda and Minutes**
Scott moves to accept as presented. Becki seconds. Motion carries with unanimous vote.
4. **Parent-Teacher Organization (PTO) Update**
Members will decorate the DCS family room with donations and purchases. PTO President, Sarah Lockwood, organized a wish list with Vice President, EJ Fisher. PTO members plan to help with Open House night.
5. **Director's Report**
 - a. **Student Enrollment**
We added four new families to our student roster, but more than 40 families did not return; they transferred to other schools offering bigger stipends.
 - b. **Building Update**
The building is waiting on an inspection to meet code.

c. Upcoming Events

Two upcoming events are the Open House and New Family Orientation on September 5 and the Family Potluck and Picnic at Dallas City Park on September 20.

d. 2018 Financial Audit

We are prepared.

e. Class Schedule

The new class schedule will be available to families on Friday. Registration starts soon.

f. Fall In-Service

Several in-services meetings were planned with an emphasis on new staff training.

Staff Update: Approve Hiring of New Guides

Scott moves to approve the hiring of all suggested guides: Stasey Norstrom, Meredith Rich, Andy Johnson, and Emily Blanton. Gene seconds. Motion carries with unanimous vote.

6. **Committees Update**

a. Policies Committee

This month, the Policies Committee presented two policies to review: The Board Member Ethics and Conflicts of Interest Policy and Board Member Ethics and Nepotism Policy. Bill provided each board member with copies.

b. New Member Recruitment Committee

Nothing to report at this time.

7. **Treasurer Report**

Scott moves to transfer any carry-over funds to our savings accounts after all expenses for relocation, including renovations, are addressed. Becki seconds. Motion carries with unanimous vote.

8. Adjourned at 8:00 PM until next board meeting on Thursday, September 20, 2018 at 7:00 pm