

**Community Innovation Partners/Dallas Community School
Minutes for Thursday, May 17, 2018**

Date: May 17, 2018

Location: 788 Birch Street

Facilitator: Becki Gann, Secretary (Acting President)

Secretaries: EJ Fisher and Holly Watkins, Board Members
Becki Gann, Secretary

Present:

Scott Burwash, Treasurer
EJ Fisher, Board Member
Gene Henshaw, Board Member
Holly Watkins, Board Member

Staff:

Andrea Wilcoxon, Office Manager

Public:

Shanna Cotton

1. Call to order at 7:09 pm
2. **Public Comment**
Shanna Cotton, DCS parent, read a letter she composed that addressed her concerns with the current and future direction of DCS: the ODE proposal to change our existing model to a virtual model by 2020, the existing track system that allows students attending morning classes to receive priority enrollment of afternoon classes, and the difference of resources allotted to students in morning program versus home-based learners. She concluded by offering thanks to the Board for their “willingness to lead and serve” and hopes to work with us in the future as “we move forward with the best interest of our students in mind.” A brief discussion followed between Shanna and Board Members.
3. **Discussion and Action to Adopt Consent Agenda and Minutes**
Scott moved to accept as presented. Becki seconds. Motion carries with unanimous vote.
4. **Parent-Teacher Organization Update**
EJ speaks on behalf of the PTO: The Plant Sale went well. Family Night on May 22 at Pressed was a huge success. The Yearbook Committee continues to work toward the final version of our first yearbook with plans to offer copies at the DCS Swim Party on June 11.
5. **Director's Report**
Andrea reviews Bill's report with the Board. There are no questions.
6. **DCS 2018-2019 School Calendar**

Per Bill's request, the Board compares the DCS School Calendar to DSD2 School Calendar to ensure consistency. There are no questions.

7. **Charter Agreement Amendment**

DSD2 required DCS to adjust specific wording in our Charter Agreement for accuracy. Becki moves to accept the changes as presented. Holly seconds. Motion carries with unanimous vote.

8. **Committees Update**

a. Facilities Committee

Nothing to report at this time.

b. Policies Committee

Nothing to report at this time.

c. Parent Involvement Committee

Proposal to establish a committee offering parents the opportunity to become more involved in school functions without committing to a Board position. The Board agrees that we need more parents involvement but not under the direction of the Board.

9. **Presidential Term**

Proposal to revise Presidential Term to one year with a required minimum of six months served on the CIP/DCS Board or one year prior board experience. Rather than change the Presidential term to one year, the Board agrees to initiate a New Recruitment Committee which EJ and Holly will co-chair.

10. **Monthly "From the Board" Newsletter Item**

Proposal to include monthly "From the Board" newsletter item to promote visibility of Board Meetings to families. Board agrees. The "From the Board" newsletter item will begin in the new school year.

11. **Treasurer Report**

Scott reports that May has been a stable month and presented the proposed budget for the upcoming school year. One notable change in our budget is the rent for our new building is slightly more than combined rents of our existing campuses. Scott moves to adopt the budget as written with the exception of the line item for mileage reimbursement which needs to be corrected to \$10,000.00. EJ seconds. Motion carries with unanimous vote.

12. **New Business**

No new business.

13. **Executive Session**

a. Pursuant to ORS 192.660(2)(h) the board will meet in executive session to review and evaluate the employment-related performance of the chief executive officer who does not request an open hearing.

ENTER INTO EXECUTIVE SESSION AT 9:12 PM

RETURN TO OPEN SESSION AT 9:42 PM

14. Adjourned at 9:42 pm until next board meeting on June 21, 2018 at 7:00 pm