

**Community Innovation Partners/Dallas Community School
Minutes for Thursday, June 21, 2018**

Date: June 21, 2018

Location: 124 SW Walnut Avenue

Facilitator: Becki Gann, Secretary (Acting President)

Secretaries: Becki Gann, Secretary
Holly Watkins, Board Member

Present:
EJ Fisher, Board Member
Gene Henshaw, Board Member
Holly Watkins, Board Member

Absent:
Scott Burwash, Treasurer

Staff:
Bill Conlon, Director

1. Call to order at 7:05 pm
2. **Public Comment**
None.
3. **Discussion and Action to Adopt Consent Agenda and Minutes**
Gene moves to accept as presented. Becki seconds. Motion carries with unanimous vote.
4. **Parent-Teacher Organization Update**
EJ speaks on behalf of the PTO: At our last meeting, a tentative calendar of activities and fund-raisers was set for the 2018-19 school year. We hope to plan at least one meeting of the PTO Executive Committee over the summer with regular monthly meetings restarting in September. DCS sweatshirts and t-shirts should be available for purchase at the start of the school year. There is nothing else at this time to report.
5. **Director's Report**
 - **2018-19 School Year Class and Allotment Schedules**
Bill discusses and distributes DCS Allotment Funds for the 2018-2019 School Year and the DCS 2018 Fall Schedule.
 - **Staff Updates**
Bill distributes and discusses the 2018-19 School Year Maternity and Half-time Employment Proposal of Annalisa Keyes. Following a discussion of pros and cons, the Board agreed with Bill's recommendations to not approve this request as written. Shayla Ordonez has not signed

her contract but has verbally requested a leave of absence from the director. The director asked Shayla to put this in writing but has not received this as of today.

Bill received nine applicants and offered one position for guides as of today. Interviews and reference checks will continue until all existing openings are filled.

- **Home-based Education (HE) Consortium of Charter Schools**

Last month, nine charter school directors including Bill met in Medford with Marie Chavez, a lobbyist hired by Logos, to discuss the pending legislative proposal of the Oregon Department of Education (ODE) to convert HE charters in Oregon to online education only by the 2019-2020 school year. The Consortium's next meeting is scheduled for June 22.

- **Welcome Committee**

Bill briefly discusses the Welcome Committee, which will mentor new families about the expectations of our program.

6. **Committees Update**

a. **Facilities Committee**

Bill is extremely optimistic that the relocation of our school is proceeding without hitches. He should know for certain by the end of next week. Recently, an architect visited the new building to ensure occupancy code; the landlords will share the costs of release bars and other minor modifications as we file for our occupancy permit. Our current facility is mostly packed, and Bill will pick up the keys on Monday.

b. **Policies Committee**

Nothing to report at this time. The review of selected policies will commence in the new school year.

c. **New Recruitment Committee**

Regarding potential interest from retirees, EJ spoke with the volunteer recruiter at the Dallas Retirement Village. Holly also asked some community members.

7. **Treasurer Report**

Because of initial moving costs, which includes the conditional use permit fee of \$1,000, we may need to dip into the contingency fund. Nothing else to report at this time.

8. **Dallas Area Chamber of Commerce Membership (DACC) Consideration**

Gene presents a DACC membership application to Bill. Among other benefits, members engage with the Dallas community with invitations to events such as the monthly education and networking "Chamber Luncheon." DACC also could arrange a ribbon-cutting and press coverage for the official opening of our new facility. The annual non-profit membership fee is \$100 with a one-time processing fee of \$25.

9. **New Business**

No new business.

10. **Executive Session**

Postponed until the July Board Meeting when Scott is available.

11. Adjourned at 9:26 pm until our next board meeting. The next meeting, originally scheduled for 7:00 pm on July 19, 2018, has been moved forward to 6:30 pm on July 13, 2018, due to personnel matters which need resolution.