

Community Innovation Partners/Dallas Community School

Board Meeting, March 15, 2018

Board Members Present

Becki Gann, Acting President

Vickie Nutt, Acting Secretary

Holly

1. Call to order.

Meeting was called to order at 7:10 p.m. Mission statement and vision reviewed.

2. Consent agenda. Motion to approve agenda and minutes for January and Feb. Motion to amend agenda for action item of Director's report for approval of staff contract renewal. Scott motioned to approve agenda and January and February minutes. Holly seconded.

2. Public comment

Public present: Jeremy and Sarah Lockwood

3. Discussion and Action to Adopt Consent Agenda and Minutes

4. Parent-Teacher Organization Update

Fundraiser was sold out and earned \$650 for new PTO account. Current fundraisers include plant sale and t-shirt fundraiser. T-shirts are not much fundraising but will get the DCS logo out into the community. Plant sale will yield 30% of sales. Orders due April 9, 2018. Plants will be delivered May 2, 2018. PTO now has full executive board including secretary, treasurer, vp and pres. Family night April 30. Planning teacher and staff appreciation gifts. Reached out to guides for larger scale fundraiser. Once we are in the new building we will know more what we need. Committees: Yearbook in planning. Benefit App: This has been successful and raised \$200 already.

5. Director's Report

Bill discussed inservice from March 2, 2018. He met again with superintendent Johnstone. It was a positive meeting and Bill asked to have an audit other than OSBA next time. Discussed the errors that the report contained and our view of that. She was willing to have more conversation regarding that. Bill had another meeting with ODE last week. It was between virtual schools and home based schools

and online schools. Conversation was limited to rules regarding virtual schools. Bill inquired if ODE would be helping those schools with home based learning and was told that no they would not. Referred any lobbying of benefits to us. Our attorney has offered to host a group of directors from home based schools to have that conversation and advise us on action to our benefit. Next meeting scheduled for April.

Working on plan for state testing with parent night next Tuesday to prepare for testing. Door prizes will be offered at the meeting. Steve Martinelli will be here and talk to parents about state testing. Our goal is 95% participation.

We need to comply with ORS ____ with licensed staff to renew if probationary staff. Probationary staff is under 3 years. Bill's recommendation is for all licensed staff to be renewed. Becki motioned to approve, Scott seconded. Motion passed.

We currently have 117 applications for next year and about 60 on waiting list.

6. Staff Highlight

Dawn Adams was scheduled to present but became ill earlier. Her report was on the technology conference the guides attended. They did present this information to the guides and hopefully Dawn can return at a later date.

7. Board Transition

- a. Board Recruitment. No news.
- b. President/Vice President

These positions have been opened indefinitely. Becki doesn't foresee becoming president on a permanent basis. Her board term is up in October. Scott suggested we put info on school facebook page regarding our current open positions. Bill suggested posting in our newsletter as a well.

8. By-laws

Bill stated our first read was last week and we had deferred until Becki was present. Board had reviewed and Scott suggested that we motion to approve as amended and Holly seconded. Bill agreed to make changes and post on our drive and will forward copies to board members.

9. Board Handbook

Handbook reviewed at last board meeting. It was left open for review until Becki was present this month and for board members to make suggestions or changes. Changes were accepted.

10. Treasurer Report

GASB54 requires declared goal for dollar amount at end of budget year. Minimum 1.5% of operating budgeted, which Scott recommends we do this year because of upcoming budget costs. This could be amended to higher percentage later. Scott motioned to set at 1.5 with option to amend with each budget cycle in the future. New budget numbers presume that we take the Walnut Street building as

our new location. Rent will increase about 7000 per year plus security deposit. Bill stated that rent inclusion will be different in that they will pay facility insurance and taxes which we have been paying while here. Utilities will likely increase as it is a larger building. Money also allocated for group health plan. Effective July we will move toward school phones rather than cell phone stipend. Cost savings and protection for us. PERS cost went up and are locked in for the next 2 years. Some smaller fees went up. Payroll up about 40,000, which 1/3 is PERS. School has a new copier. Budget committee has until June to adopt.

11. Government Accounting Standards Board (GASB) Statement 54

Establish percentage goal for reserves each budget year

12. Policy Manual

First read of policies. OSBA recommends two readings before approval. The following policies were read:

Discrimination

Sexual harassment

Student Absences

Students Rights and Responsibilities

Personal electronic devices and social media

Cyberbullying

Use of tobacco

Weapons at school

Threat of violence

Corporal punishment

Use of restraint and seclusion

Suspension

Students with disabilities

Expulsion

Students with HIV/AIDS

Medications and CPR

Suspected child abuse

Reporting requirements on sexual conduct with students

Educational records

Personally identifiable information

13. Committees Report

Facilities: Bill and Aaron have been chatting. He is working on the drawing and some of the language to submit to the city for conditional use permit. We will notify the city we are ready for preapplication conference. At that point, they will review our documents and they advise us of concerns to address. Then goes to the planning committee for approval.

New Board Member Committee Review Panel. Scott suggested we have more of a flexible, open forum for those wanting to interview and meet with prospective board members.

Community Outreach. No new reports.

14. New Business

None.

15. Executive Session

Board went into executive session at 8:32. Meeting was adjourned at 9:05.

Bill presented his Director's Goal and self assessment.