

Community Innovation Partners/Dallas Community School
Board Minutes

Date: January 18, 2018
Location: 788 Birch Street, Dallas, Oregon
Facilitator: Teresa Crossley, Vice President
Secretary: Becki Gann, Secretary

Present

Scott Burwash, Treasurer
Vickie Nutt, Board Member

Absent

Holly Watkins, Board Member

Staff

Bill Conlon, Director
Lori Jones, Teacher Assistant
Monica McQueen, Communications Director

Public

Gene Henshaw
Lynnette Henshaw
Bobbie Jager
Jeremy Lockwood
Sarah Lockwood
Scott Ruyle
Wendy Sparks

1. Called to order at 7:10 pm

2. Public Comments

Wendy, one of the CIP/DCS founders: I have many reflections from the recent School Board Meeting and several suggestions. I feel the school was treated unfairly in the OSBA presentation, but we have some long-time Board Members who remain supportive and understanding of the mission and model of our program. Our first priority is to ensure DCS stays open through the end of the year. Our next priority is to ensure students will continue to receive services. We need to develop a plan to keep the school going, even if it is not with our current sponsor. Finally, although we do not know the future beyond June 30, we must focus our time and money into finding a new site. We have been looking for a new site for three years; now, we're down to six months.

Teresa informed Wendy that we found a building, but DSD2 stopped us from pursuing it because it is outside of Dallas.

Sarah, who initiated and facilitated the first DCS PTO meeting: Emails and flyers were distributed to parents with reminders of the January PTO meeting, our first. At the meeting, organizational details, including fund-raising ideas, were discussed. After the meeting, a Facebook account was created where families can receive PTO updates. The goal is to create a place where the Staff, the Board, and parents feel welcome.

Gene, who submitted his Board Member application: For the record, I support the concept of homeschooling and charter schools and fully believe in the CIP/DCS mission. I am here to observe as well as answer any

questions the Board may have of me.

Bobbie, Outreach Coordinator for the Oregon Charter School Association, distributed a draft memo outlining her organization and a flyer for Parents Education Association on Educational Savings Accounts. After her presentation, she answered questions.

3. Discuss and approve agenda, dashboard, and minutes

Scott motioned to approve consent agenda. Vickie seconded. Motion carried with unanimous vote.

4. Staff Spotlight

Monica discussed some of the primary goals that resulted from the family survey conducted at the end of our last school year. This includes an improvement on communication with enrolled families. We also must increase our marketing potential in the community. Monica is working with DCS families to gather stories on their successes with DCS and will bank the feedback for use in future campaigns and press releases.

Next, Monica provided enrichments and field trips updates. For Winter Term, we switched to active.com to process enrichment enrollments. At this time, over 111 parents and 160 students registered in the system. This resulted in 450 individual enrollments confirmed for Winter Term and \$4,300 collected for materials fee. We plan to continue field trips twice a month during the school year and include Friday workshops. Our annual family camping trip is tentatively planned for the first weekend in June. She is scouting locations for the camp-out now. One possibility is Camp Dakota.

5. Board Recruitment

Scott met with Gene on Monday to interview him for a Board position and discuss Board activities. Gene indicated there are no conflicts of interests and looks forward to serving on the Board. Teresa nominated Gene Henshaw as a prospective board member. Scott seconded. Motion carried with unanimous vote. Welcome, Gene!

6. Directors Report

Bill distributed and reviewed the Director's Report for January. Updates included guide caseload numbers, morning core program, enrichments program, the PTO, and the Washington DC/NYC trip. A Family Night with a focus on Math strategies is scheduled for February 20 at The Majestic in Dallas; Steve Martinelli will speak, offering parents math teaching tips.

Stella Shinn, one of our middle school students, entered the worldwide Space Art Foundation Competition last year and placed 2nd out of 4,578 entries representing 57 countries and 37 states. If her painting is displayed at the Smithsonian in Washington, DC, she will be the youngest person ever to have art showcased there. Congratulations, Stella!

Representatives from DCS will attend the first annual Mid-Valley Homeschool Winter Conference on February 10 to promote the school.

7. OSBA Evaluation

Bill distributed copies of DCS Deficiencies Identified in OSBA Evaluation, updated as of January 18, 2018, and discussed the implementation and continual process made to correct and satisfy all existing deficiencies.

DSD2 will meet in Executive Session with their lawyers next Monday about DCS and deliberate on next steps. If there is an actionable item, it will be voted upon by the DSD2 Board in a public session. Families and staff are encouraged to attend.

8. Review of Bylaws

Bill distributed copies of the CIP Bylaws and initiated the first reading of the Bylaws in their original language. Bill will edit the existing Bylaws with suggested changes from the Board and present the draft for review at our next Board meeting.

Teresa will adjust language in the existing Board Handbook, as needed, and present at the next Board meeting. Tabled for February.

Scott will take responsibility for IEP (contract) items.

9. Director's Evaluation

Bill will meet with our Board in Executive Session to discuss current and future goals and presented his self-evaluation. The Board scheduled the Director's Evaluation for Monday, February 12, at 7:00 pm.

10. Treasurer's Report

Scott distributed and reviewed the CIP dba DCS Annual Financial Report.

Our dashboard is status quo for January. There are no significant changes in accounting.

11. Facility Report

Because we may not find a new facility by the expiration of our lease in June 2018, Bill confirmed we could stay longer at our current location, if needed.

There is a building on Monmouth Cutoff that had possibilities but further investigation revealed children cannot occupy the facility due to safety concerns.

The Ellendale Plaza still has several vacancies for office space.

We will continue to seek out new potential sites.

12. New Business

Vickie asked if we should officially nominate Teresa as Board President since Teresa, for the last year, has assumed all responsibilities of the position.

Scott stated that if we vote on President, we will have a vacancy for Vice President. He added that an Interim President is no less valued than the official title of President and, therefore, a vote on President is not necessary.

13. Adjourned at 9:24 pm. Next Board Meeting scheduled for Monday, February 12, 2018 at 7:00 pm