

**Community Innovation Partners/Dallas Community School  
Board Minutes**

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**Date:** November 16, 2017  
**Location:** 788 Birch Street, Dallas, Oregon  
**Facilitator:** Teresa Crossley, Vice President  
**Secretary:** Becki Gann, Secretary

**Present**

Scott Burwash, Treasurer  
Holly Watkins, Board Member  
Aaron Kumnick, Board Member  
Vickie Nutt, Board Member  
Bill Conlon, Director

**Staff**

Shayla Ordonez  
Cheri Reinke  
Julie Rain

**Public**

Jeremy and Sarah Lockwood

**1. Called to order at 7:01 pm**

**2. Public Comments**

The Lockwoods are new DCS parent-coaches and want to become more involved. Sarah is a teacher and board member at Monmouth Montessori. Her husband is a Language Arts teacher in Salem-Keizer; his classroom is 100% digital, and he trains teachers to use computer technology for collaborative learning. He offers to assist DCS staff.

There are many opportunities for parent involvement such as the various committees with openings; the possibility of a school PTA/O; and how we need a volunteer coordinator for parent-volunteers to assist with the library, enrichments, and other teacher-led projects.

**3. Discuss and approve agenda, dashboard, and minutes**

Aaron moves to approve. Teresa seconds. Motion carries with unanimous vote.

**4. Director's Report**

Recent highlights include Pajama and Stone Soup Day, which occurred today in Julie's classroom; and the very successful field trip to Mission Mill that presented an incredible learning opportunity for our middle school students in book-binding.

**a. Staff Spotlight**

Shayla distributed the results of an anonymous survey to Staff on the opinions of their benefits and working environment. All staff members responded. At the most recent in-service meeting, the results were discussed, and Shayla and Bill discussed the results.

**5. Healthcare Committee**

Bill hopes the Staff can present their healthcare proposal to the Board for the December meeting. He can prepare a memo to the Board when Staff is ready but, because he will not be attending the next Board meeting, Bill will assign a designee to submit the benefits proposal in his absence. Staff is aware that the Board needs a proposal by December 15 for a January 1 effective date. A special meeting may be required for a vote.

An Insurance 101 session is schedule for Tuesday, November 30 at 4:30 with Craig McClain of Hamilton/McClain. Board members are invited to attend.

Aaron moves we schedule the next board meeting to December 14<sup>th</sup> with the potential for a special board meeting sooner to review and decide on the medical insurance proposal as needed.

After discussion, the Board informs Bill to let Staff know that we require a minimum of seven days to review their proposal prior to making a decision but are willing to hold a special session to expedite the process, as necessary.

**6. Board Recruitment**

No communication from any potential parties at this time. Teresa will email Gene Henshaw to follow up on interest in Board.

**7. Treasurer Report**

Recent changes in the student population have/will affect a change in revenue. We should prompt exit interviews for departing students and initiate more recruitment. Bill is planning informational nights for wait-listed/interested families. He will also investigate setting up a booth at the homeschool fair on February 10 in Lebanon.

**8. Facility Report**

Aaron reports that the Evergreen building in Independence, a former school over 100 years old, is the perfect building for a satellite campus and Trillium, who manages it, is very interested in setting up a two-year lease with us. While state law and our Charter do not prevent us from going outside of the district, Dennis Engle stated that DSD2 expects us to stay within Dallas boundaries.

Ellendale Plaza may have a couple spaces available, but the spaces are not connected and would only serve as offices.

Scott suggests reconsidering the Rickreall Event Hall, which is not outside of the district. The building has a gymnasium and a stage and ADA restrooms. The exterior includes a large parking lot and playground. However, weekend events are regularly scheduled.

We may want to revisit other previous attempts as well.

**9. Community Outreach Report**

**a. Community Calendar**

Holly is pursuing a possible lead on a partnership with the City of Dallas to initiate a community calendar.

**10. Fund Raising Report**

Becki uploaded a document to Basecamp with ideas and reasons for fund-raising. A PTA/O may help with fund-raising and encourage more parental involvement. Teresa and Becki initiate a PTA Committee.

**11. DCS Contract Renewal**

Scott initiates the review of our current contract. The audit, which was conducted earlier in the school year, will be presented at the January District Board Meeting, postponed by the Auditor from November.

**12. Governance**

Nothing at this time.

13. **Adjourned at 9:22 pm.**  
**Next Board Meeting scheduled for Wednesday, December 20, 2017 at 7:00 pm.**