

Enrichment Class Proposal (Dallas Community School 2017-2018)

Please fill out one form for each enrichment class you are proposing. Attach additional pages if necessary.
If more than one year has passed since you last offered an enrichment class at DCS, you must complete the Community Educator Application/Background Check again.

Class Title: _____

Community Educator Name: _____ Email: _____

Section I: Course Schedule and Format (choose *either* TERM or SESSION) and Time

Course Schedule

Term (12 weeks):

- Fall: September 21- December 10, 2015
- Winter: December 14, 2015-March 17, 2016
- Spring: March 28-June 16, 2016
- This class takes place during all three terms

Session (6 weeks)

- Fall Session I: 9/21-10/29
- Fall Session II: 11/2-12/10
- Winter Session I: 12/14-2/4
- Winter Session II: 2/8-3/17
- Spring Session I: 3/28-5/5
- Spring Session II: 5/9-6/16

Course Format

- Practice Course (1 hour - twice a week. Example: Mondays and Wednesdays from 12:30-1:30pm)
- Focus Course (2 hours - once per week. Example: Mondays from 12:30-2:45)
- Workshop (1 hour - once per week. Example: Mondays from 12:30-1:30)

Section II: Days and Times

Class days at Dallas Community School:

M T W Th

Class times at Dallas Community School:

- 12:30-1:30
- 1:45-2:45
- 3:00-4:00

Class days/time at non-DCS location:

(This does not need to follow the day/time schedule used at the DCS site)

Day(s): M T W Th F

Start time: _____ End time: _____

Section III: Location Information

Class location: _____ Dallas Community School Site _____ Other site

Address of other site: _____

If class is not at DCS site, will there be a space rental fee for the class location? If so, please describe:

Section IV: Grades and Parent Participation

Grades served: K 1 2 3 4 5 6 7 8

___Parents must stay with student ___Parent can drop student off Other: _____

Section V: Class Description

Limit to 250 words. This information will be shared with DCS students and parents.

Section VI: Learning Goals

Please list what students will know, experience, feel, etc. through participation in your class:

Section VII: Measuring Learning

How will you measure learning in your class? (Work samples, quiz, final performance, video, etc.)

Section VIII: Materials

Materials to be provided by Community Educator:

Materials to be provided by Student:

I will charge a materials fee. How much? \$ _____

This fee will cover: _____

Section IX: Subject and Emphasis

Please select subject:

- Fine Arts / Performing Arts
- Foreign Language
- Physical Education
- Science
- Tutoring
- Literature / Literacy / Writing
- History
- Culture / Civics / Government
- Engineering / Technology
- Other _____

Emphasis: _____

(Examples: Spanish, photography, guitar, botany, etc.)

Section X: Your Rates

Dallas Community School has specific budgets to pay educators for each enrichment class category (\$32 per hour).

When submitting your proposal, please keep the following budgets in mind:

Course Name	Meeting Times	Session Length	Total Instructional Hours	Typical Budget Per Class
Term <u>Practice</u> Course	1 hour - twice a week	12 weeks	24	\$768
Session Practice Course	1 hour - twice per week	6 weeks	12	\$384
Term <u>Focus</u> Course	2 hours - once per week	12 weeks	24	\$768
Session Focus Course	2 hours - once per week	6 weeks	12	\$384
Term <u>Workshop</u>	1 hour - once per week	12 weeks	12	\$384
Session Workshop	1 hour - once per week	6 weeks	6	\$192

Your rate for the proposed class: \$ _____

Section XI: Other Information

Is there any other information you would like to share about your course? This might include scheduled field study days, materials or room set-up requirements, guest speakers, etc.