

Meeting: Community Innovation Partners, General Meeting

Date: September 24, 2015, 6:36 p.m.

Location: Dallas Community School

Facilitator: Shanna Ruyle, Vice President

Secretary: Scott Burwash, Secretary

In attendance: Erin Miller, Treasurer
Lori Hedlund, Board Member (arrived at 6:58)
Amy Dent Beebe, Board Member
Dennis Schultz, Director of Dallas Community School

Absent:
Wendy Sparks, President
Alison Johnson, Board Member

1. Call to order

- a. The meeting was called to order at 6:00 p.m.

2. Approval of previous minutes

- a. July 27, 2015 - General Meeting
Treasurer Miller motioned to approve the meeting minutes and Board Member Dent Bebee seconded the motion. All those present voiced an 'aye' vote to approve and the motion carried.¹

3. Public Comment

n/a

4. Treasurer's Report

- a. Dallas Community School
 - i. August 2015
 - 1. Income: \$57,683.33 (\$173,050.00/YTD)
 - 2. Expenses: \$30,773.97 (\$37,930.49 YTD)
 - ii. Balance on Hand: \$134,290.51
- b. Community Innovation Partners
 - i. August 2015
 - 1. Income: \$0.00 (\$1,500.00 YTD)
 - 2. Expenses: \$0.00 (\$0.00 YTD)

¹ Hedlund arrived after this vote took place.

- ii. Balance on Hand: \$1,538.38

5. Dallas Community School Reports and Discussion

- a. Enrollment Report (Miller)
 - i. 124 students enrolled with 35 on the waitlist. Students may continue to enroll for waitlist status. General discussion on how we may improve our ability to keep waitlist families informed on how to proceed if they become eligible for active enrollment.
- b. Facility Committee Report (Schultz)
 - i. Electrical inspection report was submitted in response to the two remaining items: a lock on the breaker box and an authenticated smoke detector test.
 - ii. State Fire Marshall commented that we are “over wired” (i.e., we have more than adequate coverage)
 - iii. A recycling program will start shortly.
 - iv. Cleaning service
 - 1. Staff are handling needs at this point, but a contracted service may be in the future.
 - v. Space needs
 - 1. Staff are working on ways to work with the current options, but offering suggestions on possible improvements.
 - 2. A Dutch door will be installed on the north office doorway to limit ambient noise from classes.
 - vi. Driveway
 - 1. The neighbor to the east commented that some people are entering the driveway at a higher than desired speed. A reminder will be sent to staff/family/instructors reminding them to monitor their speed.
- c. Enrichment Committee Report (Ruyle)
 - i. Every student was offered at least one class with 89 enrolled in approximately 13 different courses. One class was cancelled for lack of participants.
 - ii. A follow-up survey to gather some analytics on our enrichment classes will follow in a few weeks to allow time to review changes for the next round of enrichment enrollment.
 - iii. General discussion about enrichment classes stemmed from this topic. Ruyle will follow up on how to manage enrollment errors and a way to monitor the age of enrolled students.
 - iv. Discussion to allow non-DCS students to attend enrichment classes with open spaces.
 - 1. The consensus was to defer this topic until a later date (perhaps during the Board retreat) for further discussion and that even if approved would not occur during this school year.

6. Outstanding to-do items

There were no significant items discussed that were not already in-progress.

7. Meeting dates for 2015-2016 school year

- a. All those present were in agreement to set the general meetings to the third Thursday of each month at 6:45 p.m. and held at Dallas Community School.

The meeting adjourned at 7:38 p.m.