

Meeting: Community Innovation Partners, General Meeting

Date: June 16, 2016, 7:00 p.m.

Location: Dallas Community School

Facilitator: Wendy Sparks, President

Secretary: Aaron Kumnick, Secretary

In attendance: Shanna Ruyle, Vice President
Erin Miller, Treasurer
Alison Johnson, Board Member
Amy Dent Beebe, Board Member
Dennis Schultz, Director of Dallas Community School

Board Members Absent:

Lori Hedlund, Board Member

Also in attendance:

Cheri Reinke
Shayla Ordonez
Julie Rain
Cindy McGinnis
Dawn Adams
Kimberly Kumnick

1. Call to order
 - a. The meeting was called to order at 7:05 p.m.
2. Approve minutes
 - a. Wendy Sparks, motioned to approve the minutes with one change to correct a decimal point in the budget report; and Shanna Ruyle seconded the motion. All those present voiced an 'aye' vote to approve and the motion carried.
3. Public comment
 - a. Kimberly Kumnick congratulated us for completing our first year.
4. Community Innovation Partners Business
 - a. Facility committee report
 - i. There is still no word on the Carnegie building from the city at this time.
 - ii. We are working on setting up a meeting with the owner of another building in town that will become available this fall.
 - iii. Models are being developed for possible additions or remodels of current site.
 - b. Discussion on new board member additions
 - i. Wendy would like to reach out to anyone who the group thinks would be a good fit for the school board. Ideally we need to fill diversity in skills and backgrounds.
 - c. Discussion on governance of DCS and CIP

- i. Community Innovation Partners is the umbrella organization, then Dallas Community School would be a governing body within CIP. This could require two boards, one for CIP and DCS. One option would be to apply for a governance grant that would help study, and put together the proper organization.

5. Dallas Community School Business

- a. Presentation on morning program plan
 - i. The discussion from last month’s presentation of morning program was coupled with the questions from the board. Each question was discussed and suggested further ways to clarify and refine the program. The program is moving in a promising direction and will be further refined when and tied into the strategic plan in August. Over the next year the instructors, staff and board of directors will work to define and clarify the educational model of the morning program.
- b. Action: Discuss and adopt summer materials use policy
 - i. Aaron Kumnick and Dennis Schultz presented the policy that has been developed over the last month.
 - ii. Wendy Sparks motioned to approve the policy with changes; and Amy Dent seconded the motion. All those present voiced an ‘aye’ vote to approve and the motion carried.
- c. Director’s Report
 - i. No action from our response on the BOLI complaint has arisen since the last meeting.
 - ii. Each board member has a survey to fill out for the auditor.
 - iii. Materials are beginning to be checked in and the process is being understood more and more every day.
 - iv. The final field trips have gone well, with the final scheduled for tomorrow.
 - v. The process for hiring a Program Director, and educational guide is moving forward with interviews as early as this next week.
 - vi. There is continued work and communication regarding finding a local facility for the middle school kids.
- d. Treasurer/finance committee report
 - i. Previous Month’s Financial Snapshot:

May 2016 Budget/Actual	Balance-On-Hand
\$49,762.06/\$49,620.87	\$215,139.08
YTD Budget/Actual	
\$651,156.13/\$507,876.44	

- ii. Line items over budget include:
 - 1. Over 10%
 - a. Dues and Memberships (89.12%)
- iii. Line items under budget (more than \$5,000)
 - 1. Under 10%
 - a. Student Recruitment (2.89%)
 - b. Travel (4.59%)
- iv. Overall the school is under budget.

- e. Discussion on allocation of surplus funds beyond reserve goal
 - i. This discussion is moved to the July meeting.
- f. Enrollment report
 - i. Enrollment Snapshot:

Grade	Students		Grade	Students
1	16		5	12
2	22		6	17
3	22		7	5
4	13		8	6

Students on IEP: 5
 Students Living in DSD2: 53
 Students on Waiting List: 42 as of 4/11/2016
 Number of current applicants: 155

- g. Enrichment committee report
 - i. Program Manager will be hired soon.
 - ii. No other business to report.
- h. Community partner committee report and discussion
 - i. Continued action is being done to fill this committee so that when the Program Manager is hired, the discussion can begin.
- i. Strategic plan review: governance element
 - i. This review has been postponed to the July meeting.
- j. Action: adopt changes to 2015-2016 budget
 - i. Wendy Sparks motioned to continue with the current budget without making changes; and Erin Miller seconded the motion. All those present voiced an 'aye' vote to approve and the motion carried.
- k. Action: Adopt changes to 2016-2017 budget
 - i. Wendy Sparks motioned to postpone this vote to the July board meeting; and Shanna Ruyle seconded the motion. All those present voiced an 'aye' vote to approve and the motion carried.

6. Next meeting: July 21, 2016 7:00