

Meeting: Community Innovation Partners, General Meeting

Date: May 19, 2016, 6:45 p.m.

Location: Dallas Community School

Facilitator: Shanna Ruyle, Vice President

Secretary: Aaron Kumnick, Secretary

In attendance: Erin Miller, Treasurer
Alison Johnson, Board Member
Lori Hedlund, Board Member
Dennis Schultz, Director of Dallas Community School

Board Members Absent:

Wendy Sparks, President
Amy Dent Beebe, Board Member

Also in attendance:

Cheri Reinke
Shayla Ordonez
Julie Rain
Cindy McGinnis
Dawn
Andrea Wilcoxon
Kimberly Kumnick

1. Call to order
 - a. The meeting was called to order at 6:45 p.m.
2. Approve minutes
 - a. Erin Miller motioned to approve the minutes as written; and Alison Johnson seconded the motion. All those present voiced an 'aye' vote to approve and the motion carried.
3. Public comment
 - a. No public comment.
4. Community Innovation Partners Business
 - a. Facility committee report
 - i. No update on Carnegie building at this time
 - ii. We have contacted the owner of another facility in town to see what options are available.
 - iii. Aaron is working on getting rough pricing on an addition to our current facility.
5. Dallas Community School Business
 - a. Director's Report
 - i. The program manager position has been posted.
 - ii. State law is requiring contact hours to be increased for next year. Staff will be working on a process to meet this requirement.

- iii. Staff shared the results of the survey for feedback into the morning program.
 - a. Guides presented data from a survey regarding morning program and enrichments (below is a summary)
 - i. Guides Breakdown of need from data:
 - 1. Biggest challenge is with language arts.
 - 2. Parents are looking for educator training.
 - 3. Need more core enrichment.
 - 4. Parents wanted examples and exposure to new curriculum.
 - ii. What is working in morning program:
 - 1. Team teaching.
 - 2. Space constraints are being worked out.
 - iii. Challenges within morning program:
 - 1. Program not available to enough kids.
 - 2. Multiple curriculums are challenging.
 - 3. Parent expectations vary widely.
 - iv. Vision for next year:
 - 1. Provide several options for classes (one, two or four days a week).
 - 2. Provide core in the morning and enrichment in the afternoon.
 - 3. Possible Friday kindergarten enrichment.
 - 4. Possibly look at local off site location for older kids.
 - b. Next month the guides will present a plan at the next board meeting.
 - iv. Staff will meet next week to begin to look at caseloads for 2016-2017.

b. Treasurer/finance committee report

i. Previous Month's Financial Snapshot:

March 2016 Budget/Actual	Balance-On-Hand
\$54,262.05/\$53,941.75	\$203,5512.02
YTD Budget/Actual	
\$694,199.13/\$467,100.69	

ii. Line items over budget include:

- 1. Over 10%
 - a. Mileage Reimbursement (137.65%)
 - b. Instructional Supplies (31.9%)

iii. Line items under budget (more than \$5,000)

- 1. Under 10%
 - a. Travel (4.13%)

c. Enrollment report

i. Enrollment Snapshot:

Grade	Students		Grade	Students
1	16		5	12
2	22		6	17
3	22		7	5
4	13		8	6

Students on IEP: 5

Students Living in DSD2: 53

Students on Waiting List: 42 as of 4/11/2016

Number of current applicants: 155

- d. Enrichment committee report
 - i. Number of students participating in enrichment: 80
 - ii. Testing window ends June 10
 - 1. Currently 5 students need to finish
 - iii. Staff is collecting math and writing work
- e. Discussion on using school materials over summer.
 - 1. If parents can bring their items in for recording, then can check them back out for summer.
 - 2. A policy will need to be built to address if materials are damaged when returned.
 - a. Dennis and Aaron will work together on amending the policy to include summer.
- f. Discussion developing committee to define a community partner, its cost and the benefits.
 - i. Shanna Ruyle will chair the committee and it would consist of parents and board members, and include the new Program Manager.
 - ii. The committee would develop a policy that would allow DCS to have multiple partners to provide diversity to students, while maintaining a sustainable financial commitment to the school and families.
 - iii. The committee finalize the policy before the beginning of the school year.
- g. Action: Adopt 2016 -2017 school schedule.
 - i. Alison Johnson motioned to approve the minutes as written; and Erin Miller seconded the motion. All those present voiced an 'aye' vote to approve and the motion carried.
- h. Action: Adopt Teacher Contract.
 - i. Dennis Schultz made changes item one of the contract since the document was sent out to the board.
 - a. Item 1 originally read: "The teacher shall perform the assigned duties for the period indicated below. Job performance shall emphasize teacher

accountability and student achievement and all duties and responsibilities outlined in the job description and school policy for licensed staff.”

b. Item 1 has been changed to read: ““The teacher/educational guide shall perform the assigned duties for the period indicated below. Job performance shall emphasize teacher accountability and student achievement and all duties and responsibilities outlined in the CIP position description and school policy for licensed staff.”

ii. Erin Miller motioned to approve the minutes as corrected; and Lori Hedlund seconded the motion. All those present voiced an ‘aye’ vote to approve and the motion carried.

i. Action: Change the scheduled time of board meeting to 7:00. The next board meeting on June 16

i.

ii. After discussion, Aaron Kumnick motioned to hold the next board meeting at 7:00pm on June 16, 2016. A survey will be conducted by the board to see if there is a better day of the week/time to schedule future meetings; and Lori Hedlund seconded the motion. All those present voiced an ‘aye’ vote to approve and the motion carried.

j. Action: Vote to approve diversity element to Strategic Plan.

i. Aaron Kumnick motioned to approve revised strategic plan that includes. Under the Community area, revise the goal to state “III. Nurture a diverse learning community that engages all students and families in meaningful educational and social interaction.” (adds in the term diverse) 2. Under the Community objective, add in a new objective to state how we will increase diversity. Wording to be developed; and Allison Hedlund seconded the motion. All those present voiced an ‘aye’ vote to approve and the motion carried.

6. Meeting adjourned at 8:16

7. Next meeting

a. Board meeting: June 16, 7:00pm