Community Innovation Partners Board Meeting Minutes
August 18, 2016
7:00 pm
Dallas Community School: 788 SW Birch, Dallas, Oregon

Mission Statement
Dallas Community School is an inclusive public charter school supporting collaborative, standards-based education in a flexible, non-traditional environment.

Vision
Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

Date: August 18, 2016, 7:00 p.m.
Location: Dallas Community School
Facilitator: Wendy Sparks, President
Secretary: Aaron Kumnick, Secretary
In attendance: Shanna Ruyle, Vice President
              Erin Miller, Treasurer
              Alison Johnson, Board Member
              Lori Hedlund, Board Member
              Amy Dent Beebe, Board Member

Board Members Absent:

Also in attendance:
Teresa Crossley
i. Korena Lund
Miranda Long

2. Call to order
   a. The meeting was called to order at 7:00 p.m.

3. Approve minutes
   a. Allision, motioned to approve the minutes with no changes; and Erin, seconded the motion. All those present voiced an ‘aye’ vote to approve and the motion carried

4. Public comment
   a. Introduced those present. Public in attendance wanted to be more involved.

5. Community Innovation Partners Business
   a. Facility committee report
      i. Dennis will send off vials of water for lead testing next week to be in compliance with the United States Environmental Protection Agency’s 3Ts for Reducing Lead
in Drinking Water in Schools revised technical guidance dated October 2006. This also prepares the school for the expected update to OAR 581-022-2223 Healthy and Safe Schools Plan.

ii. The school will be acquiring a watercooler for the main area to encourage drinking and to allow for any test result that may come back.

iii. No other facility needs are required prior to school starting. There are a few items on the list for minor repair. However, they pose no safety risk to students or staff.

iv. Continue to look at properties around town for the 2017-2018 school year.

v. The board agreed to set up a strategic plan for CIP to help plan ________

b. Discussion of board terms

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Term Start</th>
<th>Term End</th>
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<tbody>
<tr>
<td>Treasurer</td>
<td>Erin Miller</td>
<td>04/19/2014</td>
<td>1/1/2017</td>
</tr>
<tr>
<td>Secretary</td>
<td>Aaron Kumnick</td>
<td>12/17/2015</td>
<td>12/17/2017</td>
</tr>
<tr>
<td>President</td>
<td>Wendy Sparks</td>
<td>04/19/2014</td>
<td>1/1/2017</td>
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<tr>
<td>Director</td>
<td>Amy Dent Beebe</td>
<td>12/2/2014</td>
<td>12/2/2016</td>
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<tr>
<td>Director</td>
<td>Alison Johnson</td>
<td>12/02/2014</td>
<td>12/2/2016</td>
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<tr>
<td>Vice President</td>
<td>Shanna Ruyle</td>
<td>2/19/2015</td>
<td>2/19/2017</td>
</tr>
<tr>
<td>Director</td>
<td>Lori Hedlund</td>
<td>05/29/2015</td>
<td>5/29/2017</td>
</tr>
<tr>
<td>Director</td>
<td>Vacant</td>
<td>Fill in 2016</td>
<td>End in 2018</td>
</tr>
<tr>
<td>Director</td>
<td>Vacant Seat</td>
<td>Fill in 2017</td>
<td>End in 2019</td>
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i. Need to fill vacant seats.

iii. Start dividing CIP board and the school more

**MOVE OVER TO BE C** Establish a High School committee

iv. The motion was put fourth by Aaron to develop a High school initial action plan to develop a high school. And Shanna seconded and all those approved. Committee member include Erin, Aaron, Allision, Wendy

6. Dallas Community School Business

a. Director’s Report

i. Healthy School Committee Update

1. The committee has drafted a policy that covers healthy snacks and DCS’s guidelines.

   a. Wendy motioned to approve the healthy snacks policy; and Lori seconded the motion. All those present voiced an ‘aye’ vote to approve and the motion carried.

2. The committee has developed an allergy policy.

   a. Aaron motioned to approve the allergy policy; and Shanna seconded the motion. All those present voiced an ‘aye’ vote to approve and the motion carried.

ii. Enrichment programs almost all ready. There are a few classes that we are still waiting on.

iii. Healthy School Committee Update
iv. BOLI complaint was dismissed.

v. Julie Rain has been appointed Head Guide for the 2016-2017 school year.

vi. Korena Lund has been hired as a new instructional guide for the 2016-2017 school year.

vii. Most of the staff attended the AERO conference with great success and inspiration.

viii. Auditors completed their on site assessment and will be sending the school and the board of directors their report by the end of September.

b. Treasurer/finance committee report

i. Previous Month’s Financial Snapshot:

<table>
<thead>
<tr>
<th>June 2016 Budget/Actual</th>
<th>Balance-On-Hand</th>
</tr>
</thead>
<tbody>
<tr>
<td>$573,130.36/$17,512.46</td>
<td>$329,368.73</td>
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Financial model for year to date will be updated to reflect the school year calendar for

c. Enrollment report

d. Grade Students Grade Students

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<td>5</td>
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<td>4</td>
<td>22</td>
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<td>156</td>
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1. Students on IEP: ? (awaiting new student data)
2. Students Living in DSD2: 51
3. Students on Waiting List: 144
4. Number of current applicants: 155

e. Enrichment committee report

i. Dissolved and given to staff.

f. Partnership committee report

i. Dissolved and given to staff.

g. Strategic plan update

i. Reviewed the items and discussed.

h. Discussion on Board Training
Presented requirements for board training from Oregon School Board Association. Each board member will take the online courses by October board meeting.

Discussion on school mission vision and philosophy

Mission and vision will be included in more documentation. An audit document was created to give a analytical look to current programs and future programs.

Approve opening a savings account for reserve funds

Aaron motioned to Authorize Dennis or Erin miller to open a Money Market account at Oregon State Credit Union with an initial deposit of $100,000.; and Allison seconded the motion. All those present voiced an ‘aye’ vote to approve and the motion carried.

Approve revision to Administrative analyst position description

Erin motioned to the revisoin of the Administrative Analyst position description; and Aaron seconded the motion. All those present voiced an ‘aye’ vote to approve and the motion carried.

7. Next Meeting

a. September 15, 2016 7:00PM