

**Community Innovation Partners/Dallas Community School
Board Minutes**

Date: June 15, 2017
Location: 788 Birch Street, Dallas, Oregon
Facilitator: Teresa Crossley, Vice President
Secretary: Becki Gann, Secretary

Present

Scott Burwash, Treasurer
Aaron Kumnick, Board Member
Vickie Nutt, Board Member
Holly Watkins, Board Member

Staff

Bill Conlon, DCS Director	Julie Rain, Education Guide
Andrea Wilcoxon, Office Manager	Cheri Reinke, Education Guide
Dawn Adams, Education Guide	Annalisa Keyes, Education Guide
Shayla Ordonez, Education Guide	

Other

Alison Johnson, Board Member on Leave
Wendy Sparks, Former Board President

1. Call to order at 7:03 pm

2. New staff

Bill introduces Annalisa Keyes, our new guide, followed by Annalisa sharing her history. Bill informs those present that, of the six applicants interviewed, he offered Monica Cooper-McQueen the position as Program Director and Monica accepted. A part-time instructional assistant and part-time office assistant are also budget and may be filled by the same person. Bill will research if this one employee filling two part-time positions is considered part-time or full-time.

3. Public Comment

Wendy asks that the record reflect we appreciate Bill. Everyone in attendance agrees.

Dawn informs the Board that, during their staff meeting this morning, DCS guides concluded they would like clarification from the Board on the school vision. Comments from Shayla, Julie, and Cheri also reveal concerns that not all the needs of all the students are being met, in particular those of homeschooling families.

Teresa states that each family's needs are determined on a case-by-case basis. The mission statement indicates that it is the parents' responsibility to teach their children with support from guides. Personal Learning Plans (PLP) are created for students to serve both parents and guides.

Aaron reminds the Staff that this is a concern for the Director. The Board is the compass, offering direction for the school. The Director leads the school. It was never the intent of the Board for the morning program to fully educate students. Guides are part of the learning toolbox for DCS families, not their only resource. All families should receive the tools necessary to teach their children with success. The tracking system and PLP assist with the learning expectations of students for both guides and parents.

Suggestions to assist parents with teaching included compiling resources, offering training through evening workshops, and providing enrichment classes that are more subject-driven.

Tabled until next month.

4. Consent agenda: approve minutes, accept financials, accept dashboard

Scott moves to accept as emailed. Aaron seconds. Motion carries with unanimous vote.

5. Director's Report

a. Board Training

OSBA offers charter schools a service which helps with the creation of a full packet of policies. For five hours of guidance, the cost is \$3,500 plus mileage. Because this contract service is currently not budgeted, Scott moves to pursue the OSBA policy training, pending funding. Teresa seconds. Motion carries with unanimous vote.

b. PE Allotment

Get Air is grouped with museum passes. During the last school year, this presented a problem when families could obtain gift cards from DCS that may not be used exclusively for their DCS students. Because Get Air has no instructor and no PE class, one suggestion is to set up accounts with a dollar limit per family. We may also want to implement a tracking system.

Bill feels there must be a specific goal or educational aspect to any request for Physical Education (PE) expenditures. Maybe a reference tool for recommendations and decisions could be implemented for purchases.

Bill then informs the Board that the District had a problem when one family spent \$500 on horse riding in the summer. We do not want problems with the District.

Wendy feels that the Board and the Staff are discounting the broad definition of learning by DCS families. Our student body is comprised of many non-traditional learners. The education value of many of their chosen activities cannot necessarily be demonstrated on testing.

Tabled for further discuss in July.

c. NYC/Washington DC Trip

Bill indicates that, while there was a lot of interest to participate in the NYC/DC Trip, only seven families registered. Cost is likely the factor behind the limited registration. Bill will follow up with the other interested families.

d. Discuss Staff Request

See Item #3.

6. Treasurer Report

Scott states that the 2017-2018 DCS budget was approved by the District. At this time, DCS has roughly 3-6 months of operating reserve. Tabled for July.

7. Facilities Report

Aaron investigated two potential spots and determined each was too small for further research. Facilities will continue to search.

Our current lease must be rewritten and secured soon as it expires at the end of this month.

8. Community Outreach Report

Holly planned an automotive class on July 15 at 10 am and financial education classes to run for the four Thursdays between this board meeting and the next. A photography class is also possible, but funding

is required. Because we agreed to be more school-centric, we must focus more on classes for school families. Free classes for adults in the community are welcome but cannot be the only offerings outside of school hours.

9. Fund Raising Report

Due to other summer commitments, Becki will not have the opportunity to address fund raising until fall and offers to step down as Funding Raising Committee chair.

To promote DCS in the community, Wendy will fund a spot during the Dallas Summerfest Parade on July 29th. The theme is "Space Adventures," and DCS families will be invited to paint paper planets and walk in the parade with them.

10. Discuss CIP/DCS Strategic Plan

There are multiple copies of the Strategic Plan (SP) but the plan currently in circulation does not mention an allotment increase. Further research is required to identify this specific SP. Tabled for future discussion.

11. Governance

a. Summer Training

Teresa recently learned that OSBA offers training to boards. A trainer can come in August and assist us with the finer details on our legal responsibilities. The cost is between \$400-\$500. Teresa will email the availability of the instructor and plan a date.

12. Adjourned at 8:26 pm. Next board meeting scheduled for July 20, 2017 at 7:00 pm.