

Dallas Community School Board Minutes

Date: March 16, 2017
Location: Dallas Community School
Facilitator: Teresa Crossley, Vice President
Secretary: Becki Gann, Secretary

Present

Scott Burwash, Treasurer
Alison Johnson, Board Member
Aaron Kumnick, Board Member
Holly Watkins, Board Member

Staff

Bill Conlon, DCS Director
Shayla Ordonez, Education Guide

Absent

Vickie Nutt

1. **Call to order at 7:07 pm**
2. **Public Comment**
 - None.
3. **Consent agenda: approve minutes, accept financials, accept dashboard**
 - Aaron moves to accept as emailed. Scott seconds. Motion carries with unanimous vote.
4. **Board Recruitment Committee (BRC)**
 - a. **Results of contacting nominated board members**
 - Teresa contacted Holly Watkins and Vickie Nutt; both accepted their nominations to the Board. Welcome, Holly! Vickie will attend her first meeting next month.
 - The Board agrees to wait before pursuing new members but will continue to accept inquiries at any time.
5. **Board Transition**
 - a. **Discussion on candidates for president**
 - Teresa expresses interest.
 - Tabled until next meeting.
 - b. **Follow up on adding new leadership to bank accounts and timelines**
 - Columbia needs Bill to sign again. A second co-signer is required if Teresa applies for President. Oregon State also needs Teresa to sign.
 - Scott will complete the Wells Fargo secured credit card application on Monday.
 - c. **Discussion on future director**
 - Scott is pursuing a third party to contract Bill. One possibility did not returned his call. The second played phone tag with him. The third, Mark Hazelton, indicated contracting only one person will come at a high cost.
 - Because we are no closer to a definitive contract with Bill, we must initiate a hiring committee. A minimum of one staff member and one Board member should collaborate on this committee. Alison offers to chair the Hiring Committee. Shayla says both Julie and she are interested. Bill

offers to edit the job description. The search must begin immediately.

d. Discussion on amending bylaws to create a new position called “member-at-large”

- This position would permit former board members on a quasi-official basis. Members-at-large can contribute to discussions but are non-voting and cannot participate in personnel decisions. To add members-at-large to our bylaws, we may need to refile with the IRS. Tabled for now.

6. Director Update

a. Updated Personal Learning Plan (PLP)

- Shayla introduces the new PLP. Included in the data collecting are some of the following: scores from LetsGoLearn; prompted writing and math samples; semester goals; curriculum choices and classes to meet goals; and titles and authors of books read. The PLP focuses on language arts and writing progress but also includes science and social studies. We will pilot the program and improve as necessary.
- Because the PLP is a living document, it will have many updates throughout the year. Parents can be offered their students' PLPs on paper or digitally via email or common drive.

b. LetsGoLearn revisited

- Families prefer this assessment tool to state testing. Advantages includes individual goals, areas of focus and improvement, and informed instruction. The most obvious disadvantages are that it is limited to 6th grade reading and 8th grade math.
- The program has been piloted with several families in the middle school. Shayla's impression is older children are bored with the animated graphics but many of their young siblings find it appealing.

c. Staff update

- Korena leaves today at noon. We have two strong possibilities to replace her. Bill wrote a description for the teacher assistant position and will post it tomorrow, although we may go without the position through the end of the year.

7. Facilities Committee Update

Discussion on progress and future facilities opportunities

- A property visited last week has possibility. It is a unique site, feels like a campus. The property has three lots with potential for upgrades, however it is located in a residential area. If we pursue this property, CIP must connect with the community property owners. Aaron is working on blueprints. Marketing by CIP is required to help fund the improvements.
- Our current landlord will not lease month-to-month. If we signed a year lease with him, we must have a financially doable exit clause. Aaron moves to have Bill talk to our current landlord about negotiating a new lease. Alison seconds. Motion carries with unanimous vote.

8. Board Retreat Discussion

a. Review and amend, as needed, the DCS/CIP Strategic Plan and School Philosophy

- After our initial retreat, we need an open session for families and community members to share their views. A Board session will follow the public session to discuss the results.
- We will approach the Dallas City of Commerce and other public venues to announce our intentions. A flyer must be created for promotion.

b. Tentative dates for the Board Retreat

- April 11, 6:00 pm - 8:00 pm, CIP Strategic Planning
- April 13, 6:00 pm - 8:00 pm, Public Comment
- April 22, 9:00 am -12:00 pm, Discuss Results

9. Policy Discussion

a. Discussion on Inclement Weather Policy (IWP)

- Copies were distributed. The IWP is in effect as of this school year. Aaron moves to approve the IWP as revised. Alison seconds. Motion carries with unanimous vote.

b. Discussion on policy committee progress and priorities for additional policies

- We agreed to host an open house and invite the public. Scott will create publicity for the event and Alison will distribute invitations to Dallas communities via social media.

10. Governance

- There are no known issues to investigate or resolve.

11. New business

- None.

12. Adjourned at 8:35 pm. Next board meeting will be on April 20 at 7:00 pm.