

Dallas Community School Board Minutes

Date: January 18, 2017

Location: Dallas Community School

Facilitator: Wendy Sparks, President

Secretary: Becki Gann, Secretary

Present

Shanna Ruyle, Vice President

Scott Burwash, Treasurer

Alison Johnson, Board Member

Aaron Kumnick, Board Member

Teresa Crossley, Board Member

Staff:

Bill Conlon, Director

Also in Attendance:

Holly Williamson, applied for Board Membership (eight students attending)

Cindy Ross, applied for Board Membership (one student attending)

Vicky Nutt, applied for Board Membership (wait-listed)

Erin Meyer, applied for Board Membership (wait-listed)

1. Called to order at 7:00 pm

2. Welcome and introductions

- Bill Conlon and existing and potential board members provide brief introductions of themselves.
- Everyone celebrates "National Board Member Appreciation Month." Thank you, Bill!

3. Public comment

- "You guys do a great job, thanks!"

4. Consent agenda: approve minutes accept director's reports, financials, and dashboard

- Wendy motions to approve consent agenda. Shanna seconds. Motion carries with unanimous vote.

5. Facilities committee update

a. Accept Alison Johnson's resignation as committee chair and appoint new chair.

- The board accepts Alison's resignation as Facilities Chair. Thank you, Alison!
- Wendy nominates Aaron Kumnick as Facilities Chair. Shanna seconds. Motion carries with unanimous vote.

b. Healthy Safe Schools

- On January 4, Bill Conlon met with Aaron Kumnick to review the necessary steps for compliance with Healthy Safe Schools. There are documents that need to be gathered and some test results to compile for the annual report that will be distributed to the public by the end of the school year. Some items include a pest management plan, radon testing, and improving our emergency action plans.

c. Snow removal contract

- Aaron proposes we approve the contract for snow plowing from Stone Paving for use at the discretion of the director. Shanna Ruyle seconds. Motion carries with unanimous vote.

d. Facility update

- The door locks will be changed next week to make the site more secure.
- We continue searching for potential rental sites that allow the school to work more effectively, permit growth, and better serve the community.

6. Board Transition

- Wendy is at the end of her term as a board member and will step down for present.
 - Thanks for everything, Wendy!
- Conversation with potential members of the Board**
 - Current board members respond to questions from potential board members. Questions include: What do you think is going well? What are your challenges? How much time would we spend as board members?
- Discuss plan for new member board appointment**
 - Shanna will head a search committee for new board members. Questions include a potential new member's willingness to take on a leadership role.
- Election of new board president**
 - Tabled until the above committee assesses the board applicants.
- Discussion on candidates for vice president**
 - Wendy suggests Teresa as a possible VP candidate. Teresa will consider the nomination if no other applies for the position. For now, this item is tabled until the above committee assesses the board applicants.
- Discussion on adding new leadership to bank accounts and timeline**
 - Tabled until new leadership is placed.
- Board handbook review**
 - Wendy completed a Board Handbook, now available for review by the Board, which she discusses at length.
- Use of Basecamp for project management and associated costs.**
 - Tabled for next month.

7. Policy discussion

- Inclement weather policy**
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- Discussion and possible action on telecommuting policy**
 - Wendy motions to approve the telecommute policy created by Bill. Alison seconds. Motion carries with unanimous vote.
- Discussion on DCS school philosophy**
 - Tabled until next month.
- Adoption of "tracks" to define student services**
 - This discussion will be moved to Basecamp for ongoing contributions from the Board.
- Increasing enrollment for 2017-2018 school year**
 - Shanna moves to increase enrollment up to 25% for enrollment for 2017-2018 school year. Becki seconds. Motion carries with unanimous vote.
- Discussion on hiring a new director**
 - Wendy motions to authorize two options for the hiring of a new director:
 - Ask the district if the school director can be employed by an outside agency due to PERS. If they are agreeable, then ask will permit us to retain our current director without a formal search.
 - Chartering a director search committee
 - Teresa seconds. Motion carries with unanimous vote.

8. Strategic Plan

- Tabled until next month.

9. Adjourn at 9:08 pm to February meeting