

Meeting: Community Innovation Partners, General Meeting

Date: January 23, 2016, 10:00 a.m.

Location: Dallas Community School and Teleconference

Facilitator: Wendy Sparks, President

Secretary: Scott Burwash, Secretary

In attendance: Shanna Ruyle, Vice President
Erin Miller, Treasurer
Lori Hedlund, Board Member
Aaron Kumnick, Board Member
Dennis Schultz, Director of Dallas Community School (via telephone)

Absent:
Amy Dent Beebe, Board Member
Alison Johnson, Board Member

Guests:
Kimberly Kumnick, parent of enrolled student

1. Call to order

- a. The meeting was called to order at 10:03 a.m.

2. Approval of previous minutes

- a. December 16, 2016 - General Meeting
Vice President Ruyle motioned to approve the meeting minutes and Treasurer Miller seconded the motion. All those present voiced an 'aye' vote to approve and the motion carried.

3. Additional agenda items

n/a

4. Public Comment

n/a

5. Dallas Community School Reports and Discussion

- a. Enrollment Report (Sparks)
 - i. 125 students enrolled with 34 on the waitlist.
- b. Facility Committee Report (Hedlund)
n/a
- c. Enrichment Committee Report (Ruyle)

- i. Transitioning major responsibilities of coordinating enrichment classes to staff and admin. The grant we are currently competing for would allow us to allocate monies toward a staff member to act as Enrichment Coordinator.

6. Director’s Report

- a. Director Schultz highlighted some items from his monthly report (circulated via email to the Board prior to the meeting) which included:
 - i. Upcoming field trips to Chintinimi Wildlife Refuge, the Hatfield Marine Science Center, and a performance of *The Cat in the Hat*.
 - ii. We will be utilizing a CPA firm in Portland for our upcoming audit. It is the same firm that Dallas School District uses.
 - iii. General discussion on working with guides to ensure that families are meeting the goals set out in the PLP. Most of the families are working within our model successfully, while others are still trying to find a successful path. We will continue this discussion and continue working with all families to keep learners in line with their PLP.

7. Treasurer’s Report

- a. Previous Month’s Financial Snapshot:

December 2015 Budget/Actual	Balance-On-Hand
\$64,108.70/\$42,101.41	\$169,695.57
YTD Budget/Actual	
\$336,341.08/\$260,197.10	

- b. Board members were encouraged to review the 5-year projection in the budget folder which foresees sustainability as an organization under a \$1.3 million operating budget.

8. Board Retreat

- a. We reviewed a draft of the agenda items for the 2-day retreat which was rescheduled for January 30-31.

The meeting adjourned at 10:39 a.m.

Next Meeting: February 18, 2016 at 6:45 p.m., Dallas Community School