

## Enrichment Class Proposal *(Dallas Community School 2017-2018)*

Please fill out one form for each enrichment class you are proposing. Attach additional pages if necessary.  
*If more than one year has passed since you last offered an enrichment class at DCS, you must complete the Community Educator Application/Background Check again.*

Community Educator Name: \_\_\_\_\_ Email: \_\_\_\_\_

### Section I: Course Schedule and Format (choose *either* TERM or SESSION) and Time

#### Course Schedule

**Term (12 weeks):**

- Fall: September 25<sup>th</sup>- December 19,2017
- Winter: January 8, 2018-March 23, 2018
- Spring: April 2<sup>nd</sup> -June 7, 2018
- This class takes place during all three terms

**Session (6 weeks)**

- Fall Session I: 9/25-11/2
- Fall Session II: 11/6-12/19
- Winter Session I: 01/8-2/15
- Winter Session II: 2/19-3/23
- Spring Session I: 4/3-5/10
- Spring Session II: 5/14-6/7

#### Course Format

- Practice Course (1 hour - twice a week. Example: Mondays and Wednesdays from 12:30-1:30pm)
- Focus Course (2 hours - once per week. Example: Mondays from 12:30-2:45)
- Workshop (1 hour - once per week. Example: Mondays from 12:30-1:30)

### Section II: Days and Times

**Class days at Dallas Community School:**

M T W Th

**Class days/time at non-DCS location:**

(This does not need to follow the day/time schedule used at the DCS site)

**Class times at Dallas Community School:**

- 12:30-1:30
- 1:45-2:45
- 3:00-4:00
- Middle School Class (gr. 5-8) Tuesday and / or Thursday morning 9:45-10:45 or 11:00-12:00

Day(s): M T W Th F

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

### Section III: Location Information

Class location: \_\_\_\_\_ Dallas Community School Site \_\_\_\_\_ Other site

Address of other site: \_\_\_\_\_

If class is not at DCS site, will there be a space rental fee for the class location? If so, please provide details:

**Section IV: Grades and Parent Participation**

Grades served:        K 1 2 3 4 5 6 7 8

\_\_\_ Parents must stay with student    \_\_\_ Parent can drop student off        Other: \_\_\_\_\_

**Section V: Class Description**

Limit to 250 words. This information will be shared with DCS students and parents.

**Section VI: Learning Goals**

Please list what students will know, experience, feel, etc. through participation in your class:

**Section VII: Measuring Learning**

How will you measure learning in your class? (Work samples, quiz, final performance, projects, etc.)

**Section VIII: Materials**

Materials to be provided by Community Educator:

Materials to be provided by Student:

I will charge a materials fee. How much? \$ \_\_\_\_\_

This fee will cover: \_\_\_\_\_

### Section IX: Subject and Emphasis

Please select subject:

- Fine Arts
- Foreign Language
- Physical Education
- Science
- Tutoring
- History
- Culture
- Engineering
- Other \_\_\_\_\_

Emphasis: \_\_\_\_\_

(Examples: Spanish, photography, guitar, botany, etc.)

### Section X: Your Rates

Dallas Community School has a base rate of \$32 for each enrichment class hour. Though we do understand that some instruction/ subjects requires more in-depth knowledge and planning. We will take this into consideration when setting your contract rate. Please list your proposed pay rate for the class with consideration of base-rate of \$32.

Your rate for the proposed class: \$\_\_\_\_\_

### Section XI: Other Information

Is there any other information you would like to share about your course? This might include scheduled field study days, room set-up requirements, guest speakers, etc.